

LICENSING SUB-COMMITTEE

Date: Thursday 12 June 2025

Time: 10.00 am

Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Liz Smith, Democratic Services Officer on 01392 265425 or email democratic.services@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

Membership -
Councillors Snow, Holland and Wood

Agenda

Part I: Items suggested for discussion with the press and public present

1 **Appointment of Chair**

To appoint a Chair for the meeting.

2 **Declarations of Interest**

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

3 **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 EXCLUSION OF PRESS AND PUBLIC**

It is considered unlikely that the Committee would wish to exclude the press and public during consideration of the items on this agenda. If, however, the Committee were to exclude the press and public, a resolution in the following form should be passed:

“RECOMMENDED that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the particular item(s) on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act.”

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

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|---|--|---------------------|
| 4 | Application for Consent to Engage in Street Trading
To consider the report of the Head of Service – Environment and Waste. | (Pages 3 -
38) |
| 5 | Application for Consent to Engage in Street Trading
To consider the report of the Head of Service – Environment and Waste. | (Pages 39
- 72) |
| 6 | Applications for Consent to Engage in Street Trading
To consider the reports of the Head of Service – Environment and Waste. | (Pages 73
- 148) |

Individual reports on this agenda can be produced in other formats on request to Democratic Services on 01392 265425.

REPORT TO LICENSING SUB COMMITTEE

Date of Hearing:	12 June 2025
Report of:	Geraldine Pendlington
Application:	Application for Consent to Engage in Street Trading
Legislation	Local Government (Miscellaneous Provisions) Act 1982
Applicant:	Jessica McAllister

1. What is the report about?

1.1 To advise the Licensing Sub-Committee that the above Applicant is seeking approval for a street trading consent for a roaming horsebox trailer in the Valley Parks and one other site in Prince Charles Road.

1.2 This application has been assessed by a Licensing Officer in accordance with the Assessment Framework as set out in the Council's Street Trading Policy ('the Policy') at section 18 Appendix – Assessment Framework. The completed Assessment follows the application as set out in Appendix A.

1.3 The Applicant is proposing to sell a range coffee and cakes as set out in the Application at Appendix A. A picture of the proposed trailer and site pictures of the proposed trading sites is attached at Appendix B.

1.4 The Applicant would like to apply for a consent to trade for 3 months initially, Monday to Sunday between 06:00 and 19:00, giving the Applicant scope to test the best trading times daily.

1.5 The Applicant has achieved Level 2 in food hygiene, holds public liability insurance and is registered as a food business with East Devon District Council.

1.6 A copy of the Council's policy has been sent to the Applicant prior to this application.

2. Are there any Representations?

2.1 The application was circulated to the Devon and Cornwall Police, Devon County Highways, Exeter City Council Estates and Exeter City Councillors, In Exeter, if in the BID area, and traders located in the vicinity as per the Street Trading Policy. The following comment was received from one Councillor in relation to the car park site in Mincinglake park.

'I don't have any issues with the principle of locating a refreshment vehicle given it has the support of DWT.

I do have two concerns and would welcome some clarification of the proposal

1. *There is limited parking at this location so it is important that the precise location of the pitch does not unnecessarily reduce the number of parking spaces by more than the one taken up by the pitch.*
2. *The arrangements for trade waste containment and collection should be such that there is no likelihood of waste being scattered by wildlife or the external bin being overfilled or left out after hours and attracting fly tipping.'*

I replied to this Representation with the following:

'Thank you for your comments. These will be incorporated into the report for subcommittee and passed on to Devon Wildlife Trust. Prior to any consent given efficient waste management is discussed and it is a condition of consent that any waste is contained and cleared, and that the trader has a contracted trade waste disposal in place.

We will discuss the exact position with Devon Wildlife Trust in order to fit the trailer in the best and safest spot within the car park. Taking up a small amount of space as possible will be focussed on as an issue.'

3. What are the legal aspects?

3.1 The Council has adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of its area as 'consent streets' for street trading purposes, with exception of a number of streets in the city centre, which are designated 'licenced streets or prohibited streets'.

3.2 The power to prescribe standard conditions is contained in Schedule 4 (7) of the Local Government (Miscellaneous Provisions) Act 1982, which states:

- When granting or renewing a street trading consent, the Council may attach such conditions to it as they consider reasonably necessary.
- Without prejudice to the generality of sub paragraph (4) above, the conditions that may be attached to a street trading consent by virtue of that sub-paragraph include conditions to prevent –
 - Obstruction of the street or danger to persons using it; or
 - Nuisance or annoyance (whether to persons using the street or otherwise).
- The Council may, at any time, vary the conditions of a street trading consent.
- Paragraph 7(10) of Schedule 4 of 'The Act' provides that a street trading consent may be granted for any period not exceeding 12 months but may be revoked at any time.

4. Policy considerations:

4.1 Section 1.1.1 of the Council's Policy sets out the policy's purpose and states that the "policy's aim is to create a street trading environment which complements premises based trading, is sensitive to the needs and amenities of residents, provides diversity of consumer choice, and seeks to enhance the character, and ambience of local environments".

4.2 Section 6 sets out the key considerations for Licensing Sub-Committee when assessing an application.

5. Recommendations:

5.1 The Service Lead – Environmental Health & Community Safety would recommend that the Licensing Sub-Committee considers the application having regard to current policy and that, if the Licensing Sub-Committee are minded to approve the application, then all of the General conditions contained within Section 15 of the Policy should be included in the consent with the exception to 15.6.2 and 15.4.9 relating to ice cream vans.

Service Lead – Head of Environment and Waste

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:-
None

Contact for enquires:
Democratic Services (Committees)
Room 4.36
01392 265275

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APPENDIX A

APPLICATION FORM

and

APPLICATION MATRIX



**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 3 AND SCHEDULE 4**

APPLICATION FOR CONSENT TO ENGAGE IN STREET TRADING

NOTES: (a) Consent may be granted for any period up to 12 months. please indicate the period for which consent is initially required: Tick Box

3 months ☒ 6 months ☐ 9 months ☐ 12 months ☐

(b) An application for consent must be accompanied by the Part A administration fee as stated on Exeter City Council website.

(c) The completed form supporting documents and fee must be returned to the Licensing Office

I enclose the fee of £400 * (call 01392 265702 to pay) representing the Part A fee

(Please note in the event that this application is not successful the Part A fee is not refunded)

1	Applicant NAME JESSICA MCALLISTER	
2	Business NAME JUNGLE COFFEE	
3	ADDRESS [REDACTED]	
4	DATE OF BIRTH 21 / 08 / 1987	TEL NO [REDACTED]
5	EMAIL ADDRESS junglecoffee.trailer@gmail.com	
	Right to Work – Home Office Share Code If no British Passport British	
6	TYPE OF TRADING (explain in detail what you want to sale) High quality barista coffee and cakes, brownies and other pre packaged snacks. Also - If a food trading business: (a) Where is food prepared? Give details of any pre prepared aspects (i.e. prepared at home and taken to the stall) and what will be prepared on the stall. Cakes are brought in & stored in the fridge. No food preparation – all pre packaged. (b) Where is food stored? Overnight and during trading – give details. as above. (c) What type of packaging/cutlery is to be used? – give details Compostable vegware packaging and cups.	

	<p>(d) What means of collecting and disposing of litter is to be used? – give details. I have a bin inside the van, and one outside the trailer for customers to use. I will register with a trade waste company to transfer my waste, and dispose of it responsibly. I will have a trade waste transfer note prior to trading.</p> <p>Note: You must have a Business Trade Waste Transfer Note.</p> <p>(e) Please state all qualifications held that relate to the food business. You and any other person working on the stall must have Food Safety certificate at Level 2. Please attach all certificates to this application. food Safety Level 2.</p> <p>(f) Where will the mobile catering unit be kept overnight? Lock up in Bramford Speke.</p> <p>(g) Are you registered as a food business – and with which authority? Give your registration details and last assessment date and outcome. You must be registered with Exeter City Council or other Council and have a rating score. Please attach to this application. Recent assessment with [REDACTED] from East Devon Council, April 2025, 5 out of 5.</p> <p>(h) You must have Public Liability Insurance – please attach to this application.</p>
7	<p>PRECISE LOCATION OF TRADING: Note: Identify the exact site requested; You are required to submit a plan of the area requested, identifying street names and the pitch you are seeking consent for, including a photograph if possible. What3words map is acceptable. Explain how the highway and pedestrian routes will be kept unobstructed and safe. Explain how your stall will not cause any nuisance or annoyance to any neighbours.</p> <p>Mincinglake Valley Park Car Park Calthorpe Road W3W to be supplied. Roving in the Valley Parks (Mincinglake - both car parks and Northbrook Park).</p>
8	<p>Size of stall: You should detail the exact type, size and construction of stall. Also describe how the stall will be fuelled. i.e. what will you use for energy? If you will be using a generator, please state it's make and model.</p> <p>Stall - 4.2m x 2m. Horse trailer converted into a coffee stall. Generator – (if used) or fuel type. Honda, dual fuel (petrol), 7kw.</p>

	<p>A photograph or picture of the stall to be used must be provided with the application.</p> <p>Generator or fuel to be used. (Please attach any safety check certificates held i.e. gas safe electrical safety test cert)</p> <p>Petrol, electric, brand new.</p>
9	<p>If you intend to trade from a vehicle, please give details below. Must meet Euro 6 or ULEV</p> <p>N/A.</p> <p>Attach a recent copy (last 3 months) MOT, copy of insurance and V5. Photos must be clear and easy to read.</p>

10	<p>Days and hours of trading requested – complete for each day.</p> <table border="1"> <thead> <tr> <th></th> <th>Hours of Trading</th> </tr> </thead> <tbody> <tr> <td>Monday</td> <td>6am - 4pm</td> </tr> <tr> <td>Tuesday</td> <td>6am - 7pm</td> </tr> <tr> <td>Wednesday</td> <td>..</td> </tr> <tr> <td>Thursday</td> <td>..</td> </tr> <tr> <td>Friday</td> <td>..</td> </tr> <tr> <td>Saturday</td> <td>..</td> </tr> <tr> <td>Sunday</td> <td>..</td> </tr> </tbody> </table>		Hours of Trading	Monday	6am - 4pm	Tuesday	6am - 7pm	Wednesday	..	Thursday	..	Friday	..	Saturday	..	Sunday	..
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Monday	6am - 4pm																
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12	<p>Have you ever been convicted of a criminal offence other than those spent convictions as defined in the Rehabilitation of Offenders Act 1974?</p> <table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> <tr> <td></td> <td>✓</td> </tr> </table> <p>If the answer is yes, please give particulars below:</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>COURT</th> <th>OFFENCE</th> <th>RESULT</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	YES	NO		✓	DATE	COURT	OFFENCE	RESULT												
YES	NO																				
	✓																				
DATE	COURT	OFFENCE	RESULT																		

We require a recent (last 3 months) Basic DBS – Please submit with application.

Applied.

13	<p>If consent has been previously issued by ECC please state date of issue</p>
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14	<p>If you intend to employ staff to work on the unit please state names, ages, addresses and contact telephone numbers. Please note we will need a head photo of all people who will work on the stall/unit</p> <table border="1"> <thead> <tr> <th>Name, age, address</th> <th>Phone number</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	Name, age, address	Phone number		
Name, age, address	Phone number				

Signed.



Date 8.5.2025

FOR OFFICE USE ONLY	
DATE FEE RECEIVED:	RECEIPT NO.
DATE CIRCULATED:	LAST DATE FOR REPS:
CONSENT GRANTED / REFUSED	

Appl-Consent Street Trading

Check List – Required for Application. Please ensure all the below are also submitted with the application.

1. Basic DBS – within the last 3 months
2. Clear head photo of applicant and any other workers with names on back
3. Photo identification i.e. driving licence or passport.
4. Right to Work evidence i.e. Passport or Home Office Share Code
5. Site plan – where you wish to trade.
6. Photo of trailer/stall/van etc.
7. Photo of generator (no petrol or diesel) or fuel to be used.
8. Gas certificate, electrical safety check certificate
9. Business Trade Waste Transfer note
10. Public Liability (£5000,000) certificate
11. MOT, Insurance and V5 if using a vehicle.
12. L2 food safety award certificates held by applicant and any other workers.

Please note your application will be assessed in relation to the following attached Matrix.

Once all the relevant information is received and the application is assessed we will write a report for sub-committee. Your application will be put forward for the next available sub-committee date and you will be invited to attend to discuss your application. The sub-committee will determine if your application is successful.

NEW Street Trading Consent Application - Assessment Framework Matrix (will be scored 0 to 5 with 0 being the lowest score)

Licensing Officer Geraldine Pendlington

57 / 60

JUNGLE COFFEE

Assessment criteria	Specific factors linked to criteria	Score	Comments (Additional guidance in italics)
1. Public Safety	Adverse comment made by Highway Authority or any other relevant consultee in terms of location	4	Application was circulated to Highways, Councillors, Estates and the Police. One comment received regarding first suggested site being a car park and concern that only one space is used so to allow maximum spaces free for the public to use. No concerns raised re public safety. If consent awarded further consultation and a site visit with applicant, Licensing and Devon Wildlife Trust will be planned to ensure the best and safest pitch is identified.
2. Prevention of crime and disorder	Adverse comment made by Police or any other relevant consultee in terms of increased risk.	5	No adverse comments received
3. Prevention of nuisance	Consideration of proposed activity and how that may impact on neighbouring residences and businesses.	5	Devon Wildlife Trust are keen to enhance the Vally parks (Mincinglake and Northbrook) with this new initiative. Applicant has met with the park ranger and the manager to consider the best pitch. Several may be tried in order to find the best fit. No nuisance to residences or businesses envisaged as will be within the park's boundaries.
4. Suitability of applicant	Any adverse unspent convictions Previous history of reliable payment of fees	5	New application – has paid application fee on time. No unspent convictions – Clear recent DBS submitted. All documents requested have

	Previous history of compliance with any street trading consent		been submitted promptly. Applicant has L2 Food Safety Certificate and Public Liability insurance in place.
5. Suitability of trading unit	<p>Compliance with design brief (applicable for consent over 12 weeks in any financial year)</p> <p>Appropriate size for proposed location</p> <p>High quality design</p> <p>Agreed removal of unit after trading</p> <p>All goods, ancillary equipment and stock kept within unit.</p>	5	As seen in appendix B the small horse box trailer has been decorated and maintained to a high standard. The trailer is small enough to fit in a suitable car parking area and will provide colour and a focus point for visitors. The unit will be removed each day and is kept in a lock up overnight. The applicant has bought a new generator to run the machinery and believes it to be extremely quiet. The unit provides a different experience to a regular coffee van due to the imaginative way it is decorated, and the applicant is passionate in providing barista style quality coffee.
6. Power / Fuel source	<p>All units to be compatible with being powered by electricity.</p> <p>If generator is proposed for use outside city centre evidence must be provided that no alternative power supply is available and cannot be made available</p> <p>Electrical and gas safety certification in date</p>	4	The applicant investigated smaller power units but found that the petrol generator bought was the most efficient in order to run the equipment. As it is new it should provide a clean as possible and quiet power source. Start up is by electrical switch. Power source is brand new so has not been safety tested yet.
7. Advertising	<p>Advertising only relates to goods on sale</p> <p>Advertising is not illuminated and is contained in unit</p> <p>No "A" Boards etc</p>	5	All advertising to be on unit only, as shown in pictures in appendix B. No A boards will be used and no illuminations as daytime trading.
8. Barriers	These are necessary and appropriate.	5	Not applicable – no barriers to be used.

9. Hours of Trading	<p>Trading hours promote:</p> <ul style="list-style-type: none"> • Preventing crime, disorder and antisocial behaviour. • Avoiding disturbance due to noise, smell, or other matter. • Protecting public safety. • Preventing obstruction of the highway. • Having regard to location and operating hours of business activity. 	5	<p>Requesting daytime trading only, early morning to after work, in order to serve potential dog walkers. No disturbance envisaged as not near residential properties. Only smell will be coffee which will not travel very far. Off road so highway not affected.</p> <p>It is expected by applicant that the first period of trading will inform the best times to start or finish so have applied for hours that will allow some flexibility.</p> <p>The applicant has a trade waste contract in place and has produced a Transfer note to coincide with the projected start date.</p>
10. Cumulative Impact	Except for Castle Street the trading unit is situated 30m distant from any other trading unit	5	.Not applicable as no other traders in vicinity.
11. Goods for sale	<ul style="list-style-type: none"> • Quality of goods • Innovative products • No single use plastics • Plant based and other dietary options • Goods do not cause nuisance • Goods do not contribute to crime and disorder • Goods do not have a negative health impact 	5	<p>Applicant has been trading on Film sets serving Barista style coffee and quality snacks for many years so has experience regarding the range of goods the public can request. All packaging and cups used can be compostable and no single use plastic is used.</p> <p>Plant based milk is offered as an alternative and vegan/gluten free snacks will offer variety. Brownies and cakes are sourced from Exploding Bakery and Cake or Death</p> <p>The applicant caters to all dietary needs and sources everything locally where possible. The applicant also has all the relevant allergen sheets available.</p>

12. Site Assessment	<ul style="list-style-type: none"> Any potential obstruction of pedestrian, vehicular or disabled access. Any obstruction to the safe passage of pedestrians and wheelchair users. Any nuisance/interruption to pedestrian flow or social distancing The safe access and egress of customers and staff from the pitch and immediate vicinity. Obstruction of entry to or sight lines to the entrance of retail premises or obstruction of display windows of retail premises. Is permission of landowner is required. 	4	<p>From circulation of the application one comment was received regarding the site being a car park and concern that only one space is used so to allow maximum spaces free for the public to use. No concerns raised re public safety. If consent awarded further consultation and a site visit with applicant, Licensing and Devon Wildlife Trust will be planned to ensure the best and safest pitch is identified. The public park to access the park and walk dogs so will be mindful of other cars when using the site, The pitch will be situated in a suitable place that does not impede sight lines to vehicles accessing or leaving the area. The site will be assessed for safe access by the public. Applicant has permission from Devon Wildlife Trust to trade in either or both Mincinglake and Northbrook parks.</p> <p>A potential trading site outside of the parks has also been identified as a possibility if trading within the parks prove to be unviable. The site is a layby on Prince Charles Rd, opposite the Morrisons roundabout. The site pictures are attached to the committee report at appendix C. This application includes this additional potential site.</p>
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13.Additional Information	The applicant has many years' experience of running the coffee trailer as a small businesses but has focussed on film sets and festivals to date. The applicant is looking to work closer to home and lives close to Mincinglake park so knows the area well. Consultation with Devon Wildlife Trust in developing a presence in the parks they manage has been ongoing for some time and it is understood that DWT is keen to support the applicant in this venture. If the parks proposal proves to be unviable in the long run the applicant has identified a further site to trade from on Prince Charles Rd as shown in the pictures attached to the committee report.
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1 Licensing Sub-Committee Procedure

- 1.1 The Licensing Sub-Committee is made up of 2 to 3 elected City Councillors that sit on the Licensing Committee. A Licensing Officer, Legal Advisor and Democratic Services Officer shall also attend the hearing.
- 1.2 An example of procedure followed by the Licensing Sub-Committee is set out below;

Single Application Procedure

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy considerations.
3. The Licensing Officer reads out the report.
4. Questions of clarification in respect of the report may be asked of the Licensing Officer.
5. The Applicant makes submissions in support of the application.
6. Questions of the applicant from Cllrs and Officers.

7. The Applicant and Licensing Officers leave the room to enable the sub-committee to determine the application. The Applicant may be called back into the room in during the deliberation process to answer additional questions if they arise.
8. A decision is given verbally to the Applicant.

Multiple Applications Procedure

Where more than one application is made for a street trading consent at the same site the following procedure is followed.

With all applicants in the room.

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy consideration.
3. Each application is then considered individually in turn by the sub-committee in private.
 - a. The licensing officer reads out the report to the licensing sub-committee.
 - b. Questions of clarification in respect of the report may be asked of the Licensing Officer.
 - c. The Applicant makes submissions in support of the application.
 - d. Questions of the applicant from Cllrs and Officers.
 - e. The Applicant shall leave the room and the next application shall be considered.
4. Once all the applications have been considered, the licensing sub-committee will determine which application if any will be granted consent. Applicant(s) may be called in during the deliberation process to answer additional questions if they arise.
5. Applicants will then be called in individually for the decision to be given verbally by the Licensing Sub-Committee.

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APPENDIX B

TRAILER and GENERATOR PICTURES





16:47



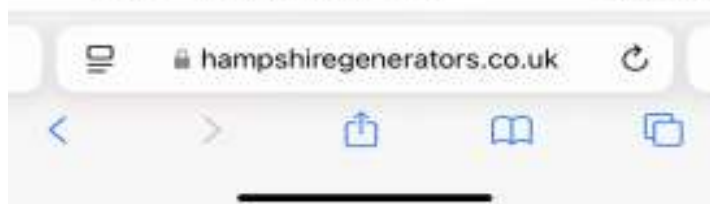
Honda EU70iS Petrol Inverter Generator

☆☆☆☆☆ (0 Reviews)



KEY FEATURES

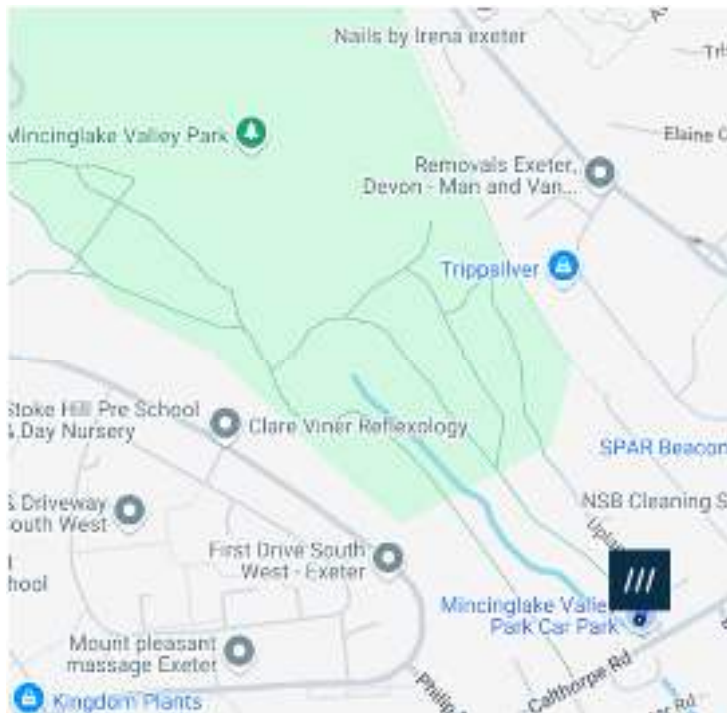
- Max power 7000W / Rated Power 5500W
- True Sine Wave inverter technology
- Just 52dBA at 7 metres
- Electric & recoil start (pull start)



APPENDIX C

PROPOSED PITCHES PICTURES

Jungle Coffee proposed pitch. Mincinglake Vally Carpark



Proposed pitch Prince Charles Road – opposite Morrisons roundabout



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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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REPORT TO LICENSING SUB COMMITTEE

Date of Hearing:	12 June 2025
Report of:	Geraldine Pendlington
Application:	Application for Consent to Engage in Street Trading
Legislation	Local Government (Miscellaneous Provisions) Act 1982
Applicant:	Zoltan Balog

1. What is the report about?

1.1 To advise the Licensing Sub-Committee that the above Applicant is seeking approval for a street trading consent applicable to a roving jiffy van.

1.2 This application has been assessed by a Licensing Officer in accordance with the Assessment Framework as set out in the Council's Street Trading Policy ('the Policy') at section 18 Appendix – Assessment Framework. The completed Assessment follows the application as set out in Appendix A.

1.3 The Applicant is proposing to sell a range of coffees, sandwiches and prepacked snacks. The Application is attached at Appendix A. Pictures of the proposed van and generator is attached at Appendix B.

1.4 The Applicant would like to apply for a consent to trade for 12 months, Monday to Friday between 06:30 and 16:00.

1.5 The Applicant has achieved level 2 food hygiene, holds public liability insurance and is a registered food business with Exeter City Council.

1.6 A copy of the Council's policy has been sent to the Applicant prior to this application.

2. Are there any Representations?

2.1 The application was circulated to the Devon and Cornwall Police, Devon County Highways, Exeter City Council Estates and Exeter City Councillors, In Exeter, if in the BID area, and traders located in the vicinity as per the Street Trading Policy. No comments or objections were received

3. What are the legal aspects?

3.1 The Council has adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of its area as 'consent streets' for street trading purposes, with exception of a number of streets in the city centre, which are designated 'licenced streets or prohibited streets'.

The power to prescribe standard conditions is contained in Schedule 4 (7) of the Local Government (Miscellaneous Provisions) Act 1982, which states:

- When granting or renewing a street trading consent, the Council may attach such conditions to it as they consider reasonably necessary.
- Without prejudice to the generality of sub paragraph (4) above, the conditions that may be attached to a street trading consent by virtue of that sub-paragraph include conditions to prevent –
 - Obstruction of the street or danger to persons using it; or
 - Nuisance or annoyance (whether to persons using the street or otherwise).
- The Council may, at any time, vary the conditions of a street trading consent.
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4.1 Section 1.1.1 of the Council's Policy sets out the policy's purpose and states that the "policy's aim is to create a street trading environment which complements premises based trading, is sensitive to the needs and amenities of residents, provides diversity of consumer choice, and seeks to enhance the character, and ambience of local environments".

4.2 Section 6 sets out the key considerations for Licensing Sub-Committee when assessing an application.

5. Recommendations:

5.1 The Service Lead – Environmental Health & Community Safety would recommend that the Licensing Sub-Committee considers the application having regard to current policy and that, if the Licensing Sub-Committee are minded to approve the application, then all of the General conditions contained within Section 15 of the Policy should be included in the consent with the exception to 15.6.2 and 15.4.9 relating to ice cream vans.

Service Lead – Head of Environment and Waste

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:-
None

Contact for enquires:
Democratic Services (Committees)
Room 4.36
01392 265275

APPENDIX A

APPLICATION FORM

and

APPLICATION MATRIX

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 3 AND SCHEDULE 4**

APPLICATION FOR CONSENT TO ENGAGE IN STREET TRADING

NOTES: (a) Consent may be granted for any period up to 12 months. please indicate the period for which consent is initially required: Tick Box

3 months ☐ 6 months ☐ 9 months ☐ 12 months ☒

(b) **An application for consent must be accompanied by the Part A administration fee as stated on Exeter City Council website.**

(c) The completed form supporting documents and fee must be returned to the Licensing Office

I enclose the **fee of £400 *** (call 01392 265702 to pay) representing the **Part A fee**

(Please note in the event that this application is not successful the Part A fee is not refunded)

1	Applicant NAME ZOLTAN BALOG	
2	Business NAME BALOGS CAFÉ LTD	
3	ADDRESS [REDACTED]	
4	DATE OF BIRTH 03/may/1977	TEL NO [REDACTED]
5	EMAIL ADDRESS exetereast@uk.cafe2u.biz	
	Right to Work – Home Office Share Code [REDACTED] If no British Passport	
6	TYPE OF TRADING (explain in detail what you want to sale) <ul style="list-style-type: none"> 56103 - Take-away food shops and mobile food stands <p>Also - If a food trading business:</p> <p>(a) Where is food prepared? Give details of any pre prepared aspects (i.e. prepared at home and taken to the stall) and what will be prepared on the stall. Food pre-prepared by tiffin sandwiches company, sotred in fridge while trading</p> <p>(b) Where is food stored? Overnight and during trading – give details. Food is stored at dedicated fridge at home address</p> <p>(c) What type of packaging/cutlery is to be used? – give details Not applicabe</p>	

	<p>(d) What means of collecting and disposing of litter is to be used? – give details.</p> <p>General waste bin , recycled wate collected and taken to recicyle centre</p> <p>No waste produced, only plastic (20/week) milk bottles and coffee grounds(3kg/week). Plastic milk bottles are collected at home address and delivered to recycle centre, coffee grouds are given to our landlord who used coffee grouds for compst for his farm.</p> <p>At the start of the business we had business waste container but due to small amount waste produced and cost of waste management it wasn't sustainable to keep business waste managemen</p> <p>Note: You must have a Business Trade Waste Transfer Note.</p> <p>(e) Please state all qualifications held that relate to the food business. You and any other person working on the stall must have Food Safety certificate at Level 2. Please attach all certificates to this application.</p> <p>Level2 certificate, attached to email</p> <p>(f) Where will the mobile catering unit be kept overnight? Driveway at home address</p> <p>(g) Are you registered as a food business – and with which authority? Give your registration details and last assessment date and outcome. You must be registered with Exeter City Council or other Council and have a rating score. Please attach to this application.</p> <p>Balogs cafeLtd is registered with Exeter City council, Food hyghene certificate is issued by East Devon Council 5star rating</p> <p>https://ratings.food.gov.uk/business/1740335/balogs-cafe-ltd</p> <p>(h) You must have Public Liability Insurance – please attach to this application.</p>
7	<p>PRECISE LOCATION OF TRADING:</p> <p>Note: Identify the exact site requested; You are required to submit a plan of the area requested, identifying street names and the pitch you are seeking consent for, including a photograph if possible. What3words map is acceptable. Explain how the highway and pedestrian routes will be kept unobstructed and safe. Explain how your stall will not cause any nuisance or annoyance to any neighbours.</p> <p>Abbey Court – EX2 7HY – Eagle way, Sowton industrial estate – Van is parked while trading at car park spce , safely no obstruction , trading from back of the van</p>

Landmark - EX2 7HY – Eagle way, Sowton industrial estate – Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Kew Court – EX2 5AZ – Pyne hill - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Belvedere House – EX2 5WS Pyne hill - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Esturay House – EX2 7XE Pyne hill - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Bloor Homes – EX1 3PD - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Lakeside Hosue – EX1 3FD - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Admiral House – EX1 3QF - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

LV – EX1 3LH - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Francis Clark – EX2 7QT - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Basepoint – EX2 8LB - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

CTC – EX2 8FS - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Exeter Mobility Centre – EX2 8RU - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Sunbelt – EX2 8LD - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

VP ESS – EX2 8PF - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

Peplows – EX2 8PW - Van is parked while trading at car park spce , safely no obstruction , trading from back of the van

8	<p>Size of stall: You should detail the exact type, size and construction of stall. Also describe how the stall will be fuelled. i.e. what will you use for energy? If you will be using a generator, please state it's make and model.</p> <p>Stall - Mercedes Vito 2017 Diesel</p> <p>Generator – (if used) or fuel type. cummins onan diesel generator DS5000</p> <p>A photograph or picture of the stall to be used must be provided with the application.</p> <p>Generator or fuel to be used. (Please attach any safety check certificates held i.e. gas safe electrical safety test cert)</p>
9	<p>If you intend to trade from a vehicle, please give details below. Must meet Euro 6 or ULEV</p> <p>Attach a recent copy (last 3 months) MOT, copy of insurance and V5. Photos must be clear and easy to read.</p>

10	<p>Days and hours of trading requested – complete for each day.</p> <p>Hours of Trading</p> <p>Monday -06:30-16:00</p> <p>Tuesday -06:30-16:00</p> <p>Wednesday-06:30-16:00</p> <p>Thursday-06:30-16:00</p> <p>Friday-06:30-16:00</p> <p>Saturday – no trading</p> <p>Sunday– no trading</p>
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12	<p>Have you ever been convicted of a criminal offence other than those spent convictions as defined in the Rehabilitation of Offenders Act 1974?</p> <table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> <tr> <td></td> <td>X</td> </tr> </table> <p>If the answer is yes, please give particulars below:</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>COURT</th> <th>OFFENCE</th> <th>RESULT</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			YES	NO		X	DATE	COURT	OFFENCE	RESULT	N/A	N/A	N/A	N/A								
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DATE	COURT	OFFENCE	RESULT																				
N/A	N/A	N/A	N/A																				

We require a recent (last 3 months) Basic DBS – Please submit with application.

DBS check is in process, will be sent as soon as it arrives through post. Applied on gov.uk website and confirmation text received it is being delivered

13	If consent has been previously issued by ECC please state date of issue
NA	

14	If you intend to employ staff to work on the unit please state names, ages, addresses and contact telephone numbers. Please note we will need a head photo of all people who will work on the stall/unit	
Name, age, address		Phone number
N/A		N/A

Signed..... Date..... 07/may/2025

FOR OFFICE USE ONLY	
DATE FEE RECEIVED:	RECEIPT NO.
DATE CIRCULATED:	LAST DATE FOR REPS:
CONSENT GRANTED / REFUSED	

Appl-Consent Street Trading

Check List – Required for Application. Please ensure all the below are also submitted with the application.

1. Basic DBS – within the last 3 months
2. Clear head photo of applicant and any other workers with names on back
3. Photo identification i.e. driving licence or passport.
4. Right to Work evidence i.e. Passport or Home Office Share Code
5. Site plan – where you wish to trade.
6. Photo of trailer/stall/van etc.
7. Photo of generator (no petrol or diesel) or fuel to be used.
8. Gas certificate, electrical safety check certificate
9. Business Trade Waste Transfer note
10. Public Liability (£5000,000) certificate
11. MOT, Insurance and V5 if using a vehicle.
12. L2 food safety award certificates held by applicant and any other workers.

Please note your application will be assessed in relation to the following attached Matrix.

Once all the relevant information is received and the application is assessed we will write a report for sub-committee. Your application will be put forward for the next

available sub-committee date and you will be invited to attend to discuss your application. The sub-committee will determine if your application is successful.

Street Trading Consent Application - Assessment Framework Matrix (will be scored 0 to 5 with 0 being the lowest score)

Licensing Officer Geraldine Pendlington

51/60 Balog's Café Ltd (Cafe2U)

Assessment criteria	Specific factors linked to criteria	Score	Comments (Additional guidance in italics)
1. Public Safety	Adverse comment made by Highway Authority or any other relevant consultee in terms of location	5	Application circulated and no adverse comments received. Coffee, sandwich and snacks van trading on the industrial estates in Exeter. Will pull in and park on the carparks within complexes of offices and commercial units. Customers should be aware of the carparks layout and use and how to navigate from the units to the van safely.
2. Prevention of crime and disorder	Adverse comment made by Police or any other relevant consultee in terms of increased risk.	5	No comments or objections received. Parked whilst trading and will then move on. Little or no opportunity for crime or disorder.
3. Prevention of nuisance	Consideration of proposed activity and how that may impact on neighbouring residences and businesses.	5	Providing service for businesses on trading estates. Has developed a customer base so little or no proposed nuisance. Coffee and snacks van so no smell nuisance and chimes/bell to be used to announce arrival only.
4. Suitability of applicant	Any adverse unspent convictions Previous history of reliable payment of fees Previous history of compliance with any street trading consent	4	Clear recent DBS provided. First application so no history of fees. Applicant was trading without consent but believed he did not need it. Once contacted he stopped trading immediately and applied for consent. All checks and documents requested have been promptly provided. Applicant has L2 Food safety and public liability in place. Right to

			work checked and full right to unlimited work in place.
5. Suitability of trading unit	<p>Compliance with design brief (applicable for consent over 12 weeks in any financial year)</p> <p>Appropriate size for proposed location</p> <p>High quality design</p> <p>Agreed removal of unit after trading</p> <p>All goods, ancillary equipment and stock kept within unit.</p> <p>Emissions criteria of vehicle</p> <p>MOT history</p>	3	The applicant is proposing to trade from a franchised jiffy van. It is a Euro 6 compliant Mercedes Vito registered in 2018. The van presents as in good condition and the applicant has fixed the advisories from its last MOT. Evidence of the work done has been supplied. MOT history shows most advisories were due to tyres needing replacement. The vehicle failed 3 times in its history due to faulty headlamps, windscreen wiper and parking brake. All work was completed.
6. Power / Fuel source	<p>All units to be compatible with being powered by electricity.</p> <p>If generator is proposed for use outside city centre evidence must be provided that no alternative power supply is available and cannot be made available</p> <p>Electrical and gas safety certification in date</p>	3	2018 Mercedes Vito Diesel van and diesel generator to fuel the appliances. Is Euro 6 as per our policy. A photo of the generator used in the van is supplied and attached to the committee report. All trading will be outside the city centre. The applicant has supplied fire and health and safety risk assessments as per the franchise model. We have also received PAT test certificate for all appliances on the van dated 01.05.2025
7. Advertising	<p>Advertising only relates to goods on sale</p> <p>Advertising is not illuminated and is contained in unit</p> <p>No "A" Boards etc.</p>	5	Advertising on the sides of the van. This is tidy and presented in a corporate manner. No other advertising used.
8. Barriers	These are necessary and appropriate.	5	Not applicable – no barriers used
9. Hours of Trading	Trading hours promote:	5	Applying to trade five days a week Monday to Friday 6.30 to 16.00

	<ul style="list-style-type: none"> • Preventing crime, disorder and antisocial behaviour. • Avoiding disturbance due to noise, smell, or other matter. • Protecting public safety. • Preventing obstruction of the highway. • Having regard to location and operating hours of business activity. 		Business model does not present any concerns regarding disturbance, noise or smell as based on trading estates. Daytime hours requested and operating off highway so seen as low or no risk.
10. Cumulative Impact	Except for Castle Street the trading unit is situated 30m distant from any other trading unit	5	Not applicable as mobile. Other mobile traders providing a similar service will have established rounds that do not clash. We would expect traders to respect each other's rounds and to work around each other.
11. Goods for sale	<ul style="list-style-type: none"> • Quality of goods • Innovative products • No single use plastics • Plant based and other dietary options • Goods do not cause nuisance • Goods do not contribute to crime and disorder 	3	Main focus is various coffees but compliments this with a variety of prepacked snacks. No extra packaging is used. Coffee stirrers are wooden. No definitive snack menu offered. Coffee/hot drinks menu can be seen on back door of van.

	<ul style="list-style-type: none"> • Goods do not have a negative health impact 		
12. Site Assessment	<p>Any potential obstruction of pedestrian, vehicular or disabled access.</p> <p>Any obstruction to the safe passage of pedestrians and wheelchair users.</p> <p>Any nuisance/interruption to pedestrian flow of social distancing</p> <p>The safe access and egress of customers and staff from the pitch and immediate vicinity.</p> <p>Obstruction of entry to or sight lines to the entrance of retail premises or obstruction of display windows of retail premises.</p> <p>Is permission of landowner is required.</p>	3	<p>Mobile jiffy van with permission to visit industrial/retail units and to park on private car parks in order to serve customers.</p> <p>Customers are aware of surroundings when approaching van and applicant will park in the safest option available at the time. No interruption to pedestrian flow as away from main highways and pavements. Proposed round is detailed in the application.</p>
13. Additional Information	<p>Zoltan has been forthcoming and as helpful as possible once he realised that he needed to apply for consent to street trade. Franchise providers often give incorrect information regarding the need to apply for consent to trade as it seems to be a common belief that if you are on private land consent is not needed.</p> <p>Zoltan recycles his own milk containers by taking them to the recycling centre. Coffee grounds are given to a local farmer to be reused. Zoltan used to have a commercial waste pick up contract but as the waste was very low decided to recycle it himself. Zoltan will need to register as a lower tier waste carrier which is free and keep a waste transfer note for the waste he takes to the recycling centre.</p>		

1 Licensing Sub-Committee Procedure

- 1.1 The Licensing Sub-Committee is made up of 2 to 3 elected City Councillors that sit on the Licensing Committee. A Licensing Officer, Legal Advisor and Democratic Services Officer shall also attend the hearing.
- 1.2 An example of procedure followed by the Licensing Sub-Committee is set out below;

Single Application Procedure

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy considerations.
3. The Licensing Officer reads out the report.
4. Questions of clarification in respect of the report may be asked of the Licensing Officer.
5. The Applicant makes submissions in support of the application.
6. Questions of the applicant from Cllrs and Officers.
7. The Applicant and Licensing Officers leave the room to enable the sub-committee to determine the application. The Applicant may be called back into the room in during the deliberation process to answer additional questions if they arise.
8. A decision is given verbally to the Applicant.

Multiple Applications Procedure

Where more than one application is made for a street trading consent at the same site the following procedure is followed.

With all applicants in the room.

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy consideration.
3. Each application is then considered individually in turn by the sub-committee in private.
 - a. The licensing officer reads out the report to the licensing sub-committee.
 - b. Questions of clarification in respect of the report may be asked of the Licensing Officer.
 - c. The Applicant makes submissions in support of the application.
 - d. Questions of the applicant from Cllrs and Officers.
 - e. The Applicant shall leave the room and the next application shall be considered.
4. Once all the applications have been considered, the licensing sub-committee will determine which application if any will be granted consent. Applicant(s) may be called in during the deliberation process to answer additional questions if they arise.
5. Applicants will then be called in individually for the decision to be given verbally by the Licensing Sub-Committee.

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APPENDIX B

VAN and GENERATOR PICTURES







By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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REPORT TO LICENSING SUB COMMITTEE

Date of Hearing:	12 June 2025
Report of:	Geraldine Pendlington
Application:	Application for Consent to Engage in Street Trading
Legislation	Local Government (Miscellaneous Provisions) Act 1982
Applicant:	Ionouts Tomatsek

1. What is the report about?

1.1 To advise the Licensing Sub-Committee that the above Applicant is seeking approval for a street trading consent for a Static stall in Castle Street as set out in the Application in Appendix A.

1.2 The application has been assessed by a Licensing Officer in accordance with the Assessment Framework as set out in the Council's Street Trading Policy ('the Policy') at Section 18 Appendix – Assessment Framework. The completed Assessment follows the application as set out in Appendix A.

1.3 As more than one application has been received for the same site at Castle Street, this matter will be heard in accordance with the Street Trading Multiple Applications procedure set out in Section 19 – Licensing Sub-Committee Procedure of the Policy.

1.4 The Applicant is proposing to sell a range of Greek food. A picture of the proposed gazebo stall and a site plan of the proposed trading site is attached at Appendix B. The proposed menu and packaging to be used is attached as pictures at Appendix C.

1.5 The Applicant would like to apply for a consent to trade for 12 months, Monday to Sunday between 09:00 and 16:00.

1.6 The Applicant has achieved level 2 food hygiene, holds public liability insurance and is registered as a food business with Exeter City Council.

1.7 A copy of the Council's Policy has been sent to the Applicant prior to this application.

2. Are there any Representations?

2.1 The application was circulated to the Devon and Cornwall Police, Devon County Highways, Exeter City Council Estates and Exeter City Councillors, In Exeter, if in the BID area, and traders located in the vicinity as per the Policy. The following comment was received from one Councillor.

'If you could please ensure that any new food stall has up to date displayed allergy information. As I understand it, it is a legal requirement to ensure that allergy information is known and provided by the staff of any food outlet; it is not mandated that this is written

down or that information about any of the 14 allergens present is displayed for easy reference by customers, but this is best practice.'

Having checked with the Environmental Health team, they have clarified that under Food Information Regulations;

'Caterers are required to provide consumers with allergen information for both prepacked and unpackaged food. There are 14 allergens which are required to be declared by food law - these include eggs, fish, milk, peanuts etc. A full list is available from the Food Standards Agency at [Allergen guidance for food businesses | Food Standards Agency](#)

Prepacked food must have an ingredient list, with allergens emphasised, on the packaging - this includes food which has been packed on the same premises from which it is sold (Prepacked for Direct Sale food).

You can provide allergen information for unpackaged foods via a menu, chalkboard etc. or verbally, with a written notice placed in a clearly visible position explaining how your customers can obtain this information'.

3. What are the legal aspects?

3.1 The Council has adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of its area as 'consent streets' for street trading purposes, with exception of a number of streets in the city centre, which are designated 'licenced streets or prohibited streets'.

The power to prescribe standard conditions is contained in Schedule 4 (7) of the Local Government (Miscellaneous Provisions) Act 1982, which states:

- When granting or renewing a street trading consent, the Council may attach such conditions to it as they consider reasonably necessary.
- Without prejudice to the generality of sub paragraph (4) above, the conditions that may be attached to a street trading consent by virtue of that sub-paragraph include conditions to prevent –
 - Obstruction of the street or danger to persons using it; or
 - Nuisance or annoyance (whether to persons using the street or otherwise).
- The Council may, at any time, vary the conditions of a street trading consent.
- Paragraph 7(10) of Schedule 4 of 'The Act' provides that a street trading consent may be granted for any period not exceeding 12 months but may be revoked at any time.

4. Policy considerations:

4.1 Section 1.1.1 of the Council's Policy sets out the policy's purpose and states that the "policy's aim is *to create a street trading environment which complements premises based trading, is sensitive to the needs and amenities of residents, provides diversity of*

consumer choice, and seeks to enhance the character, and ambience of local environments”.

4.2 Section 6 sets out the key considerations for Licensing Sub-Committee when assessing an application.

5. Recommendations:

5.1 The Service Lead – Environmental Health & Community Safety would recommend that the Licensing Sub-Committee considers the application having regard to current policy and that, if the Licensing Sub-Committee are minded to approve the application, then all of the General conditions contained within Section 15 of the Policy should be included in the consent with the exception to 15.6.2 and 15.4.9 relating to ice cream vans.

Service Lead – Head of Environment and Waste

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:-
None

Contact for enquires:
Democratic Services (Committees)
Room 4.36
01392 265275

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APPENDIX A

APPLICATION FORM

and

APPLICATION MATRIX

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 3 AND SCHEDULE 4**

APPLICATION FOR CONSENT TO ENGAGE IN STREET TRADING

NOTES: (a) Consent may be granted for any period up to 12 months. please indicate the period for which consent is initially required: Tick Box

3 months ☐ **6** ☒ **12** months ☐ 9 months ☐

(b) An application for consent must be accompanied by the Part A administration fee as stated on Exeter City Council website.

(c) The completed form supporting documents and fee must be returned to the Licensing Office

I enclose the fee of £400 * (call 01392 265702 to pay) representing the Part A fee

(Please note in the event that this application is not successful the Part A fee is not refunded)

1	Applicant NAME IONOUTS TOMATSEK	
2	Business NAME THEODOR'S AMAZING FOOD LTD	
3	ADDRESS [REDACTED]	
4	DATE OF BIRTH 17.01.1980	TEL NO [REDACTED]
5	EMAIL ADDRESS IANNYS1980@ICLOUD.COM	
	Right to Work – Home Office Share Code If no British Passport	
6	TYPE OF TRADING (explain in detail what you want to sale) Also - If a food trading business: (a) Where is food prepared? Give details of any pre prepared aspects (i.e. prepared at home and taken to the stall) and what will be prepared on the stall. FOOD WILL BE PREPARED AT THE SHOP, ON 3, BUDDLE LANE, EX41JU (b) Where is food stored? Overnight and during trading – give details. FOOD IS PREPARED DAILY DAILY AT THE SHOP AND STORED IN DESIGNATED FRIGES (c) What type of packaging/cutlery is to be used? – give details ECO PACKING, WOOD CUTLERY	

(d) What means of collecting and disposing of litter is to be used? – give details.

WILL PROVIDE MY OWN BIN, AND WILL BE PICKED UP BY MYSELF BEFORE LEAVING THE SITE. ALSO WILL USE MATS IN ORDER NOT TO KEEP EVERYTHING CLEAN.

Note: You must have a Business Trade Waste Transfer Note.

(c) Please state all qualifications held that relate to the food business. You and any other person working on the stall must have Food Safety certificate at Level 2. Please attach all certificates to this application.

I HAVE LVL 2 IN FOOD SAFETY IN CATERING PLEASE FIND ATTACHED THE PROOF.

(f) Where will the mobile catering unit be kept overnight?

AT 3, BUDDLE LANE, EX41JU, EXETER, DEVON.

(g) Are you registered as a food business – and with which authority? Give your registration details and last assessment date and outcome. You must be registered with Exeter City Council or other Council and have a rating score. Please attach to this application.

EXETER CITY COUNCIL.

(h) You must have Public Liability Insurance – please attach to this application.

I'VE ATTACHED THE PROOF.

7 PRECISE LOCATION OF TRADING:

Note: Identify the **exact site requested**; You are required to submit a plan of the area requested, identifying street names and the pitch you are seeking consent for, including a photograph if possible. What3words map is acceptable. Explain how the highway and pedestrian routes will be kept unobstructed and safe. Explain how your stall will not cause any nuisance or annoyance to any neighbours.

- ① CASTLE STREET, BEHIND THE SAUSAGE STALL.
- ② MY GAZEBO WILL NOT OBSTRUCT PEDESTRIANS
- ③ I'VE ATTACHED A MAP AS WELL.
- ④ I'M NOT USING ANY NOISE EQUIPMENT.

8 Size of stall: You should detail the exact type, size and construction of stall. Also describe how the stall will be fuelled. i.e. what will you use for energy? If you will be using a generator, please state it's make and model.

Stall - GAZEBO 2x2 METERS NOT USING GENERATOR.

	<p>Generator – (if used) or fuel type.</p> <p>A photograph or picture of the stall to be used must be provided with the application.</p> <p>Generator or fuel to be used. (Please attach any safety check certificates held i.e. gas safe electrical safety test cert) I'VE ATTACHED A PHOTO WITH GAZERO GENERATOR WILL NOT BE USED.</p>
9	<p>If you intend to trade from a vehicle, please give details below. Must meet Euro 6 or ULEV</p> <p style="text-align: center;">NOT USE A VAN. N/A</p> <p>Attach a recent copy (last 3 months) MOT, copy of insurance and V5. Photos must be clear and easy to read.</p>

10	<p>Days and hours of trading requested – complete for each day.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 20%;"></th> <th style="width: 10%; text-align: center;">Hours of Trading</th> <th style="width: 70%;"></th> </tr> <tr> <td>Monday ✓</td> <td style="text-align: center;">09</td> <td>– 16:00</td> </tr> <tr> <td>Tuesday ✓</td> <td style="text-align: center;">09</td> <td>– 16:00</td> </tr> <tr> <td>Wednesday ✓</td> <td style="text-align: center;">09</td> <td>– 16:00</td> </tr> <tr> <td>Thursday ✓</td> <td style="text-align: center;">09</td> <td>– 16:00</td> </tr> <tr> <td>Friday ✓</td> <td style="text-align: center;">09</td> <td>– 16:00</td> </tr> <tr> <td>Saturday ✓</td> <td style="text-align: center;">09</td> <td>– 16:00</td> </tr> <tr> <td>Sunday ✓</td> <td style="text-align: center;">09</td> <td>– 16:00</td> </tr> </table>		Hours of Trading		Monday ✓	09	– 16:00	Tuesday ✓	09	– 16:00	Wednesday ✓	09	– 16:00	Thursday ✓	09	– 16:00	Friday ✓	09	– 16:00	Saturday ✓	09	– 16:00	Sunday ✓	09	– 16:00
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We require a recent (last 3 months) Basic DBS – Please submit with application.

I'VE ATTACHED THE BASIC DBS.

13	<p>If consent has been previously issued by ECC please state date of issue</p> <p style="text-align: center;">N/A</p>
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14	<p>If you intend to employ staff to work on the unit please state names, ages, addresses and contact telephone numbers. Please note we will need a head photo of all people who will work on the stall/unit</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black; padding: 5px;">Name, age, address</td> <td style="width: 40%; border-bottom: 1px solid black; padding: 5px;">Phone number</td> </tr> </table>		Name, age, address	Phone number
Name, age, address	Phone number			

[REDACTED]	[REDACTED]
[REDACTED]	/
/	/

Signed.....[REDACTED].....Date.....11.03.2025

FOR OFFICE USE ONLY	
DATE FEE RECEIVED:	RECEIPT NO.
DATE CIRCULATED:	LAST DATE FOR REPS:
CONSENT GRANTED / REFUSED	

Appl-Consent Street Trading

Check List – Required for Application. Please ensure all the below are also submitted with the application.

1. Basic DBS – within the last 3 months
2. Clear head photo of applicant and any other workers with names on back
3. Photo identification i.e. driving licence or passport.
4. Right to Work evidence i.e. Passport or Home Office Share Code
5. Site plan – where you wish to trade.
6. Photo of trailer/stall/van etc.
7. Photo of generator (no petrol or diesel) or fuel to be used.
8. Gas certificate, electrical safety check certificate
9. Business Trade Waste Transfer note
10. Public Liability (£5000,000) certificate
11. MOT, Insurance and V5 if using a vehicle.
12. L2 food safety award certificates held by applicant and any other workers.

Please note your application will be assessed in relation to the following attached Matrix.

Once all the relevant information is received and the application is assessed we will write a report for sub-committee. Your application will be put forward for the next available sub-committee date and you will be invited to attend to discuss your application. The sub-committee will determine if your application is successful.

Street Trading Consent Application - Assessment Framework Matrix - Ionouts Tomatsek – Theodores Amazing Food

(will be scored 0 to 5 with 0 being the lowest/worst score and 5 being the highest/best score)

51 /60

Assessment criteria	Specific factors linked to criteria	Score	Comments (Additional guidance in italics)
1. Public Safety	Adverse comment made by Highway Authority or any other relevant consultee in terms of location	5	Trading site is at the bottom of Castle Street, behind the Hot Sausage stall. Discussed size restrictions with applicant to allow free flow of pedestrians as well as emergency vehicles if needed. Proposed stall will be small enough to comply with restrictions. Stall and plan of Castle Street showing traders positions is attached to the committee report at Appendix B Application circulated to Highways and nearby traders. No comments from highways and one trader replied saying that he has no objections. No comments received from second nearby trader.
2. Prevention of crime and disorder	Adverse comment made by Police or any other relevant consultee in terms of increased risk.	5	Proposed daytime trading. No adverse or increased risk envisaged. Application circulated to police and no comments received.
3. Prevention of nuisance	Consideration of proposed activity and how that may impact on neighbouring residences and businesses.	5	Application for site with two other traders already in situ. Proposed stall should add to the variety of food offered. At present the location has a crepe van and a hot sausage and beefburger stall. Other stall traders informed of application and one comments received confirming that they are happy with the proposed stall.. The site also has food

			outlets on both sides of the street but each offer different food choices. Pret a Manger is on one side and The Cornish Bakehouse is on the opposite side. Trading is restricted to the stall only and no other structures are allowed. No direct impact to other businesses or potential nuisance envisaged.
4. Suitability of applicant	<p>Any adverse unspent convictions</p> <p>Previous history of reliable payment of fees</p> <p>Previous history of compliance with any street trading consent</p>	5	<p>New application with no previous applications to consider. Clear recent, March 2025, Basic DBS submitted with application. Applicant has right to work in the UK until 11 December 2029. Applicant has Level 2 Food safety certificate dated 4 December 2015 but is also intending to update this by retaking the training at level 2 as soon as possible. The applicant is currently part business owner at a Greek food takeaway and caterers in Exeter. The business is registered with Exeter City Council and achieved a food hygiene rating of 5 at their last inspection on 11 September 2024.</p>
5. Suitability of trading unit	<p>Compliance with design brief (applicable for consent over 12 weeks in any financial year)</p> <p>Appropriate size for proposed location</p> <p>High quality design</p> <p>Agreed removal of unit after trading</p> <p>All goods, ancillary equipment and stock kept within unit.</p>	3	<p>The trading unit proposed is a two by two meter gazebo as seen in appendix B of the committee report. This is the appropriate size for the space available, with the maximum being two by two and a half meters. The gazebo seems to be an acceptable design and quality as seen in the provided picture. All goods and equipment will be kept within the unit. The gazebo will be removed each day and the street floor swept clean of any debris. The applicant has advised that he will</p>

	<p>Emissions criteria of vehicle</p> <p>MOT history</p>		<p>use rubber mats to keep the floor space clean of drips and debris. The applicant has informed us that he has purchased new equipment for the cooking of food in the stall. Applicant has provided evidence that the required Public Liability insurance is in place.</p>
6. Power / Fuel source	<p>All units to be compatible with being powered by electricity.</p> <p>If generator is proposed for use outside city centre evidence must be provided that no alternative power supply is available and cannot be made available</p> <p>Electrical and gas safety certification in date</p>	3	<p>The applicant has looked at the possibility of running the grills by electric batteries but even with solar backup the electricity generated would not be enough to run the equipment all day. A licensing officer also did some research and found that this was the case. Therefore, the applicant intends to use gas to fuel the table top fryer, griddle, and other equipment needed to run the stall. The applicant has submitted recently completed gas safety inspection paperwork for his outside catering equipment.</p>
7. Advertising	<p>Advertising only relates to goods on sale</p> <p>Advertising is not illuminated and is contained in unit</p> <p>No "A" Boards etc.</p>	3	<p>Only advertising of company name, menu and prices on stall. No A boards will be used. No illuminations planned. No picture of fully function stall available so advertising should be as advised.</p>
8. Barriers	<p>These are necessary and appropriate.</p>	5	<p>No barriers to be used.</p>
9. Hours of Trading	<p>Trading hours promote:</p> <ul style="list-style-type: none"> • Preventing crime, disorder and antisocial behaviour. • Avoiding disturbance due to noise, smell, or other matter. 	5	<p>Proposing daytime trading only so no adverse consequences envisaged. Will provide a bin for customer use and will make sure area is left clean and tidy at end of trading day. Any noise and smell created will be representative of the types of food stall in the location already. Trading will be on a wide paved area so no potential to obstruct the highway and</p>

	<ul style="list-style-type: none"> Protecting public safety. Preventing obstruction of the highway. Having regard to location and operating hours of business activity. 		customers will be able to access and egress the unit safely.
10. Cumulative Impact	Except for Castle Street the trading unit is situated 30m distant from any other trading unit	4	Will be situated in Castle Street alongside two other small food outlets.
11. Goods for sale	<ul style="list-style-type: none"> Quality of goods Innovative products No single use plastics Plant based and other dietary options Goods do not cause nuisance Goods do not contribute to crime and disorder Goods do not have a negative health impact 	3	<p>This will be an extension of a Greek food takeaway that obtained a score of 5 for the last food hygiene inspection on 11 September 2024. The applicant proposes to provide a range of grilled meat, cheese, and vegetables and salads. The food will be prepared at the registered food business and transported to the site in Castle Street. The proposed menu is provided in the committee report at appendix B</p> <p>Applicant intends to use paper and wooden packaging and cutlery only, in compliance with Council policy.</p>
12. Site Assessment	<ul style="list-style-type: none"> Any potential obstruction of pedestrian, vehicular or disabled access. Any obstruction to the safe passage of pedestrians and wheelchair users. 	5	Size of stall is limited in order to ensure free access for emergency vehicles and enable pedestrians and wheelchair users' easy access to either side. Application was circulated to highways and no objections were received.

	<ul style="list-style-type: none"> Any nuisance/interruption to pedestrian flow or social distancing The safe access and egress of customers and staff from the pitch and immediate vicinity. Obstruction of entry to or sight lines to the entrance of retail premises or obstruction of display windows of retail premises. Is permission of landowner is required. 		<p>Situated in the middle of the pavement so no obstructions to any other business entrance or windows.</p> <p>Landowner permission not required for this application</p>
13.Additional Information	<p>The full Council policy with conditions and assessment Matrix was sent to the applicant. The applicant has provided all documents and information requested. The applicant understands that he will need to register, in regard to the new trading unit business, as a Tier Two Business Waste carrier and produce a Trade Waste Transfer Note annually for the transference of waste from the unit in Castle Street to the business at Buddle Lane. The Trade waste is collected from Buddle Lane by Exeter City Council and a contract and Trade waste Transfer Note has been provided to evidence this.</p> <p>Although the applicants right to work shows this is valid until 2029 the applicant has explained that he was offered British Citizenship but declined due to already having dual nationalities. He did not want to give these up. The applicant informed licensing that he just needs to register residency every 10 years and that he has been resident in the UK since 2015. There are no restrictions on the types of work that the applicant can do.</p>		

1 Licensing Sub-Committee Procedure

- 1.1 The Licensing Sub-Committee is made up of 2 to 3 elected City Councillors that sit on the Licensing Committee. A Licensing Officer, Legal Advisor and Democratic Services Officer shall also attend the hearing.
- 1.2 An example of procedure followed by the Licensing Sub-Committee is set out below;

Single Application Procedure

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy considerations.
3. The Licensing Officer reads out the report.
4. Questions of clarification in respect of the report may be asked of the Licensing Officer.
5. The Applicant makes submissions in support of the application.
6. Questions of the applicant from Cllrs and Officers.
7. The Applicant and Licensing Officers leave the room to enable the sub-committee to determine the application. The Applicant may be called back into the room in during the deliberation process to answer additional questions if they arise.
8. A decision is given verbally to the Applicant.

Multiple Applications Procedure

Where more than one application is made for a street trading consent at the same site the following procedure is followed.

With all applicants in the room.

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy consideration.
3. Each application is then considered individually in turn by the sub-committee in private.
 - a. The licensing officer reads out the report to the licensing sub-committee.
 - b. Questions of clarification in respect of the report may be asked of the Licensing Officer.
 - c. The Applicant makes submissions in support of the application.
 - d. Questions of the applicant from Cllrs and Officers.
 - e. The Applicant shall leave the room and the next application shall be considered.
4. Once all the applications have been considered, the licensing sub-committee will determine which application if any will be granted consent. Applicant(s) may be called in during the deliberation process to answer additional questions if they arise.
5. Applicants will then be called in individually for the decision to be given verbally by the Licensing Sub-Committee.

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APPENDIX B

GAZEBO and STREET PLAN







COMMERCIAL WASTE

SONNPLATZ & OFFICE

CLESSE

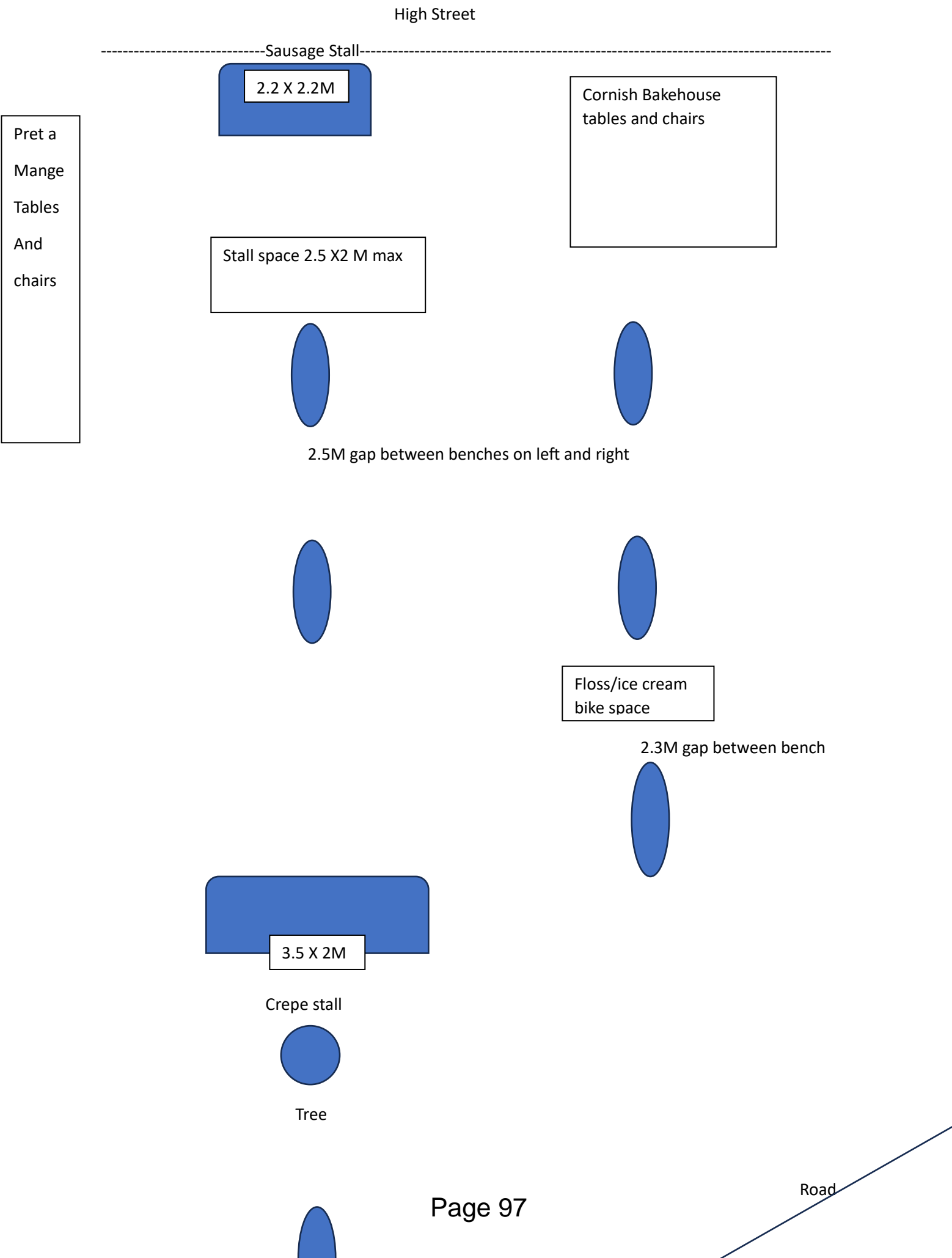
CB - 600







STC CASTLE STREET LAYOUT



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APPENDIX C

MENU and PACKAGING

Theodores Amazing Food Menu for Castle Street

- Dolmades (stuffed vine leaves with rice & herbs, served with homemade tzatziki)
- Tirokrokates (Greek Feta cheese balls)
- Stuffer pepper with Greek Feta Cheese
- Greek Style Chips with homemade tzatziki oregano & sea salt
- Greek Baklava
- Grilled Halloumi Salad
- Grilled Halloumi Wrap
- Chicken Souvlaki Wrap
- Pork Souvlaki Wrap
- Greek salad



Compost Me!



Compost Me!





Compost Me!

REPORT TO LICENSING SUB COMMITTEE

Date of Hearing:	12 June 2025
Report of:	Geraldine Pendlington
Application:	Application for Consent to Engage in Street Trading
Legislation	Local Government (Miscellaneous Provisions) Act 1982
Applicant:	Mr Osama Ashraf Mahameed

1. What is the report about?

1.1 To advise the Licensing Sub-Committee that the above Applicant is seeking approval for a street trading consent for a food gazebo at the bottom of Castle Street as set out in the Application in Appendix A.

1.2 The application has been assessed by a Licensing Officer in accordance with the Assessment Framework as set out in the Council's Street Trading Policy ('the Policy') at Section 18 Appendix – Assessment Framework. The completed Assessment follows the application as set out in Appendix A.

1.3 As more than one application has been received for the same site at Castle Street, this matter will be heard in accordance with the Street Trading Multiple Applications procedure set out in Section 19 - Licensing Sub-Committee Procedure of the Policy.

1.4 The Applicant is proposing to sell a range of falafel dishes, wraps and salads. A picture of the proposed gazebo stall and a site plan of the proposed trading site is attached at Appendix B.

1.5 The Applicant would like to apply for a consent to trade for 12 months, Monday to Sunday between 10.00 and 18:00.

1.6 The Applicant is not registered with the Exeter City Council Environmental Health, nor does he hold public liability insurance, as he is awaiting the outcome of this application.

1.7 A copy of the Council's Policy has been sent to the Applicant prior to this application.

2. Are there any Representations?

2.1 The application was circulated to the relevant ward Councillors, Police, Highways (Devon County Council), Estates Department of Exeter City Council, Business Improvement District (InExeter) for applications in the BID area and existing holders of street trading consents in the immediate vicinity as per the Policy. The following comment was received from one Councillor.

'If you could please ensure that any new food stall has up to date displayed allergy information. As I understand it, it is a legal requirement to ensure that allergy information is known and provided by the staff of any food outlet; it is not mandated that this is written down or that information about any of the 14 allergens present is displayed for easy reference by customers, but this is best practice.'

Having checked with the Environmental Health team, they have clarified that under Food Information Regulations;

‘Caterers are required to provide consumers with allergen information for both prepacked and unpackaged food. There are 14 allergens which are required to be declared by food law - these include eggs, fish, milk, peanuts etc. A full list is available from the Food Standards Agency at [Allergen guidance for food businesses | Food Standards Agency](#)

Prepacked food must have an ingredient list, with allergens emphasised, on the packaging - this includes food which has been packed on the same premises from which it is sold (Prepacked for Direct Sale food).

You can provide allergen information for unpackaged foods via a menu, chalkboard etc. or verbally, with a written notice placed in a clearly visible position explaining how your customers can obtain this information’.

3. What are the legal aspects?

3.1 The Council has adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of its area as ‘consent streets’ for street trading purposes, with exception of a number of streets in the city centre, which are designated ‘licenced streets or prohibited streets’.

3.2 The power to prescribe standard conditions is contained in Schedule 4 (7) of the Local Government (Miscellaneous Provisions) Act 1982, which states:

- When granting or renewing a street trading consent, the Council may attach such conditions to it as they consider reasonably necessary.
- Without prejudice to the generality of sub paragraph (4) above, the conditions that may be attached to a street trading consent by virtue of that sub-paragraph include conditions to prevent –
 - Obstruction of the street or danger to persons using it; or
 - Nuisance or annoyance (whether to persons using the street or otherwise).
- The Council may, at any time, vary the conditions of a street trading consent.
- Paragraph 7(10) of Schedule 4 of ‘The Act’ provides that a street trading consent may be granted for any period not exceeding 12 months but may be revoked at any time.

4. Policy considerations:

4.1 Section 1.1 of the Council’s Policy sets out the policy’s purpose and states that the *“policy’s aim is to create a street trading environment which complements premises based trading, is sensitive to the needs and amenities of residents, provides diversity of consumer choice, and seeks to enhance the character, and ambience of local environments”.*

4.2 Section 6 sets out the key considerations for Licensing Sub-Committee when assessing an application.

5. Recommendations:

5.1 The Service Lead – Environmental Health & Community Safety would recommend that the Licensing Sub-Committee considers the application having regard to current policy and that, if the Licensing Sub-Committee are minded to approve the application, then all of the General conditions contained within Section 15 of the Policy should be included in the consent with the exception to 15.6.2 and 15.4.9 relating to ice cream vans.

Service Lead – Head of Environment and Waste

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:-
None

Contact for enquires:
Democratic Services (Committees)
Room 4.36
01392 265275

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APPENDIX A

APPLICATION FORM

and

APPLICATION MATRIX



**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 3 AND SCHEDULE 4**

APPLICATION FOR CONSENT TO ENGAGE IN STREET TRADING

NOTES: (a) Consent may be granted for any period up to 12 months. please indicate the period for which consent is initially required: Tick Box

3 months ☐ 6 months ☐ 9 months ☐ 12 months ☒

(b) An application for consent must be accompanied by the Part A administration fee as stated on Exeter City Council website.

(c) The completed form supporting documents and fee must be returned to the Licensing Office

I enclose the fee of £400 * (call 01392 265702 to pay) representing the Part A fee

(Please note in the event that this application is not successful the Part A fee is not refunded)

1	Applicant NAME Osama Ashraf Mahameed	
2	Business NAME FALAFEL HOLY LAND	
3	ADDRESS [REDACTED]	
4	DATE OF BIRTH 23/09/2006	TEL NO [REDACTED]
5	EMAIL ADDRESS [REDACTED]	
	Right to Work – Home Office Share Code [REDACTED] If no British Passport	
6	TYPE OF TRADING (explain in detail what you want to sale) All vegetarian Falafels – wraps – salads – and maybe soup Also - If a food trading business: (a) Where is food prepared? Give details of any pre prepared aspects (i.e. prepared at home and taken to the stall) and what will be prepared on the stall. Prepared at home then transfer it to my store (b) Where is food stored? Overnight and during trading – give details. at home in the fridge and small fridge on store (c) What type of packaging/cutlery is to be used? – give details Paper Bags and Boxes	

	<p>(d) What means of collecting and disposing of litter is to be used? – give details. Bin in store available for customers and will keep a look for any Rubbish near the store to pick up</p> <p>Note: You must have a Business Trade Waste Transfer Note. Advised to register online + will complete as needed.</p> <p>(e) Please state all qualifications held that relate to the food business. You and any other person working on the stall must have Food Safety certificate at Level 2. Please attach all certificates to this application. Plans to attend ECC L2 training on 7th May</p> <p>(f) Where will the mobile catering unit be kept overnight? off Rd at my home's friend or rent parking space - not sure yet</p> <p>(g) Are you registered as a food business – and with which authority? Give your registration details and last assessment date and outcome. You must be registered with Exeter City Council or other Council and have a rating score. Please attach to this application. if successful will register with ECC Environmental Health and will not trade until inspected.</p> <p>(h) You must have Public Liability Insurance – please attach to this application. will obtain if successful.</p>
7	<p>PRECISE LOCATION OF TRADING: Note: Identify the exact site requested; You are required to submit a plan of the area requested, identifying street names and the pitch you are seeking consent for, including a photograph if possible. What3words map is acceptable. Explain how the highway and pedestrian routes will be kept unobstructed and safe. Explain how your stall will not cause any nuisance or annoyance to any neighbours.</p> <p>Bottom of Castle St behind hot sausage stall</p>
8	<p>Size of stall: You should detail the exact type, size and construction of stall. Also describe how the stall will be fuelled. i.e. what will you use for energy? If you will be using a generator, please state it's make and model.</p> <p>Stall - 2 x 2.5 M</p> <p>Generator – (if used) or fuel type. Gas or Electricity</p>

	<p>A photograph or picture of the stall to be used must be provided with the application.</p> <p>Generator or fuel to be used. (Please attach any safety check certificates held i.e. gas safe electrical safety test cert) <i>will obtain if application successful.</i></p>
9	<p>If you intend to trade from a vehicle, please give details below. Must meet Euro 6 or ULEV <i>N/A</i></p> <p>Attach a recent copy (last 3 months) MOT, copy of insurance and V5. Photos must be clear and easy to read. <i>N/A</i></p>

10	<p>Days and hours of trading requested – complete for each day.</p> <p>Hours of Trading</p> <table border="1"> <tr> <td>Monday</td> <td><i>10 - 1800</i></td> </tr> <tr> <td>Tuesday</td> <td><i>10 - 1800</i></td> </tr> <tr> <td>Wednesday</td> <td><i>10 - 1800</i></td> </tr> <tr> <td>Thursday</td> <td><i>10 - 1800</i></td> </tr> <tr> <td>Friday</td> <td><i>10 - 1800</i></td> </tr> <tr> <td>Saturday</td> <td><i>10 - 1800</i></td> </tr> <tr> <td>Sunday</td> <td><i>10 - 1800</i></td> </tr> </table>	Monday	<i>10 - 1800</i>	Tuesday	<i>10 - 1800</i>	Wednesday	<i>10 - 1800</i>	Thursday	<i>10 - 1800</i>	Friday	<i>10 - 1800</i>	Saturday	<i>10 - 1800</i>	Sunday	<i>10 - 1800</i>
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Saturday	<i>10 - 1800</i>														
Sunday	<i>10 - 1800</i>														

12	<p>Have you ever been convicted of a criminal offence other than those spent convictions as defined in the Rehabilitation of Offenders Act 1974?</p> <table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> <tr> <td></td> <td><i>[initials]</i></td> </tr> </table> <p>If the answer is yes, please give particulars below:</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>COURT</th> <th>OFFENCE</th> <th>RESULT</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	YES	NO		<i>[initials]</i>	DATE	COURT	OFFENCE	RESULT												
YES	NO																				
	<i>[initials]</i>																				
DATE	COURT	OFFENCE	RESULT																		


We require a recent (last 3 months) Basic DBS – Please submit with application.

DBS: 

02/04/2025 *CLEAR CERT TO FOLLOW*

13	If consent has been previously issued by ECC please state date of issue

14	<p>If you intend to employ staff to work on the unit please state names, ages, addresses and contact telephone numbers. Please note we will need a head photo of all people who will work on the stall/unit <i>N/A</i></p>	
	Name, age, address	Phone number

Signed....  Date 03/04/2025

FOR OFFICE USE ONLY	
DATE FEE RECEIVED:	RECEIPT NO.
DATE CIRCULATED:	LAST DATE FOR REPS:
CONSENT GRANTED / REFUSED	

Appl-Consent Street Trading

Check List – Required for Application. Please ensure all the below are also submitted with the application.

1. Basic DBS – within the last 3 months
2. Clear head photo of applicant and any other workers with names on back
3. Photo identification i.e. driving licence or passport.
4. Right to Work evidence i.e. Passport or Home Office Share Code
5. Site plan – where you wish to trade.
6. Photo of trailer/stall/van etc.
7. Photo of generator (no petrol or diesel) or fuel to be used.
8. Gas certificate, electrical safety check certificate
9. Business Trade Waste Transfer note
10. Public Liability (£5000,000) certificate
11. MOT, Insurance and V5 if using a vehicle.
12. L2 food safety award certificates held by applicant and any other workers.

Please note your application will be assessed in relation to the following attached Matrix.

Once all the relevant information is received and the application is assessed we will write a report for sub-committee. Your application will be put forward for the next available sub-committee date and you will be invited to attend to discuss your application. The sub-committee will determine if your application is successful.

Right to work to 28-09-2028
can work in any job.

Street Trading Consent Application - Assessment Framework Matrix – Osama Mahameed – Falafel Holy land

(will be scored 0 to 5 with 0 being the lowest/worst score and 5 being the highest/best score)

To be completed by Licensing Officer

52/60

Assessment criteria	Specific factors linked to criteria	Score	Comments (Additional guidance in italics)
1. Public Safety	Adverse comment made by Highway Authority or any other relevant consultee in terms of location	5	Trading site is at the bottom of Castle Street, behind the Hot Sausage stall. Discussed size restrictions with applicant to allow free flow of pedestrians as well as emergency vehicles if needed. Proposed stall will be small enough to comply with restrictions. Stall and plan of Castle Street showing traders positions is attached to the committee report at Appendix B Application circulated to Highways and nearby traders. No objection from highways and one trader replied saying that he has no objections. No comments received from second nearby trader.
2. Prevention of crime and disorder	Adverse comment made by Police or any other relevant consultee in terms of increased risk.	5	Proposed daytime trading. No adverse or increased risk envisaged. Application circulated to police and no comments received.
3. Prevention of nuisance	Consideration of proposed activity and how that may impact on neighbouring residences and businesses.	5	Application for site with two other traders already in situ. Proposed stall should add to the variety of food offered. At present the location has a crepe van and a hot sausage and beefburger stall. Other stall traders informed of application and one comment received confirming that they are happy with the proposed stall. The site also has food

			outlets on both sides of the street but each offer different food choices. Pret a Manger is on one side and The Cornish Bakehouse is on the opposite side. Trading is restricted to the stall only and no other structures are allowed. No direct impact to other businesses or potential nuisance envisaged.
4. Suitability of applicant	Any adverse unspent convictions Previous history of reliable payment of fees Previous history of compliance with any street trading consent	5	New application with no previous applications to consider. Clear recent, April 2025, Basic DBS submitted with application. Applicant has right to work in the UK until 28 September 2028. Applicant is intending to complete Food Safety training at level 2 as soon as possible.
5. Suitability of trading unit	Compliance with design brief (applicable for consent over 12 weeks in any financial year) Appropriate size for proposed location High quality design Agreed removal of unit after trading All goods, ancillary equipment and stock kept within unit. Emissions criteria of vehicle MOT history	3	The trading unit proposed is a two by two meter gazebo as seen in appendix B of the committee report. This is the appropriate size for the space available, with the maximum being two by two and a half meters. The gazebo seems to be an acceptable design and quality as seen in the provided picture. All goods and equipment will be kept within the unit. The trailer will be removed each day.
6. Power / Fuel source	All units to be compatible with being powered by electricity. If generator is proposed for use outside city centre evidence must be provided that no alternative power supply is available and cannot be made available Electrical and gas safety certification in date	3	The applicant intends to fuel the unit by gas or electricity as appropriate when fitting the proposed stall out for trading. No pictures or certificates submitted with application. Gas and Electrical Safety certificates would be requested prior to any trading if successful.

7. Advertising	Advertising only relates to goods on sale Advertising is not illuminated and is contained in unit No "A" Boards etc.	3	Only advertising of company name, menu and prices on stall. No A boards will be used. No illuminations planned. No picture of fully function stall available so advertising should be as advised.
8. Barriers	These are necessary and appropriate.	5	No barriers to be used.
9. Hours of Trading	Trading hours promote: <ul style="list-style-type: none"> • Preventing crime, disorder and antisocial behaviour. • Avoiding disturbance due to noise, smell, or other matter. • Protecting public safety. • Preventing obstruction of the highway. • Having regard to location and operating hours of business activity. 	5	Proposing daytime trading only so no adverse consequences envisaged. Will provide a bin for customer use and will make sure area is left clean and tidy at end of trading day. Any noise and smell created will be representative of the types of food stall in the location already. Trading will be on a wide paved area so no potential to obstruct the highway and customers will be able to access and egress the unit safely. Proposing vegetarian food only so not contributing to any meat smells.
10. Cumulative Impact	Except for Castle Street the trading unit is situated 30m distant from any other trading unit.	4	Will be situated in Castle Street alongside two other small food outlets.
11. Goods for sale	<ul style="list-style-type: none"> • Quality of goods • Innovative products • No single use plastics • Plant based and other dietary options • Goods do not cause nuisance 	4	The applicant proposes to provide a range of falafel wraps, falafel salad boxes, and falafel with humas and vegetables. The food will be prepared at the applicant's home and transported to the site in Castle Street.

	<ul style="list-style-type: none"> • Goods do not contribute to crime and disorder • Goods do not have a negative health impact 		Applicant intends to use paper and wooden packaging and cutlery only, in compliance with Council policy.
12. Site Assessment	<ul style="list-style-type: none"> • Any potential obstruction of pedestrian, vehicular or disabled access. • Any obstruction to the safe passage of pedestrians and wheelchair users. • Any nuisance/interruption to pedestrian flow or social distancing • The safe access and egress of customers and staff from the pitch and immediate vicinity. • Obstruction of entry to or sight lines to the entrance of retail premises or obstruction of display windows of retail premises. • Is permission of landowner is required. 	5	<p>Size of stall is limited in order to ensure free access for emergency vehicles and enable pedestrians and wheelchair users' easy access to either side. Application was circulated to highways and no objections were received.</p> <p>Situated in the middle of the pavement so no obstructions to any other business entrance or windows.</p> <p>Landowner permission not required for this application</p>
13. Additional Information	<p>The full Council policy with conditions and assessment Matrix was sent to the applicant.</p> <p>The applicant understands that he will need to register, regarding the new trading unit business, as a Tier Two Business Waste carrier and produce a Trade Waste Transfer Note annually. The applicant also understands that he will need to register with Exeter City Council as a new food business and have a successful Hygiene Inspection in order to trade. The applicant will obtain public Liability Insurance if successful.</p> <p>The applicant has refugee leave to remain and has the right to work until September 2028. There are no restrictions on the types of work that the applicant can do.</p>		

1 Licensing Sub-Committee Procedure

1.1 The Licensing Sub-Committee is made up of 2 to 3 elected City Councillors that sit on the Licensing Committee. A Licensing Officer, Legal Advisor and Democratic Services Officer shall also attend the hearing.

1.2 An example of procedure followed by the Licensing Sub-Committee is set out below;

Single Application Procedure

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy considerations.
3. The Licensing Officer reads out the report.
4. Questions of clarification in respect of the report may be asked of the Licensing Officer.
5. The Applicant makes submissions in support of the application.
6. Questions of the applicant from Cllrs and Officers.
7. The Applicant and Licensing Officers leave the room to enable the sub-committee to determine the application. The Applicant may be called back into the room in during the deliberation process to answer additional questions if they arise.
8. A decision is given verbally to the Applicant.

Multiple Applications Procedure

Where more than one application is made for a street trading consent at the same site the following procedure is followed.

With all applicants in the room.

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy consideration.
3. Each application is then considered individually in turn by the sub-committee in private.
 - a. The licensing officer reads out the report to the licensing sub-committee.
 - b. Questions of clarification in respect of the report may be asked of the Licensing Officer.
 - c. The Applicant makes submissions in support of the application.
 - d. Questions of the applicant from Cllrs and Officers.
 - e. The Applicant shall leave the room and the next application shall be considered.

4. Once all the applications have been considered, the licensing sub-committee will determine which application if any will be granted consent. Applicant(s) may be called in during the deliberation process to answer additional questions if they arise.
5. Applicants will then be called in individually for the decision to be given verbally by the Licensing Sub-Committee.

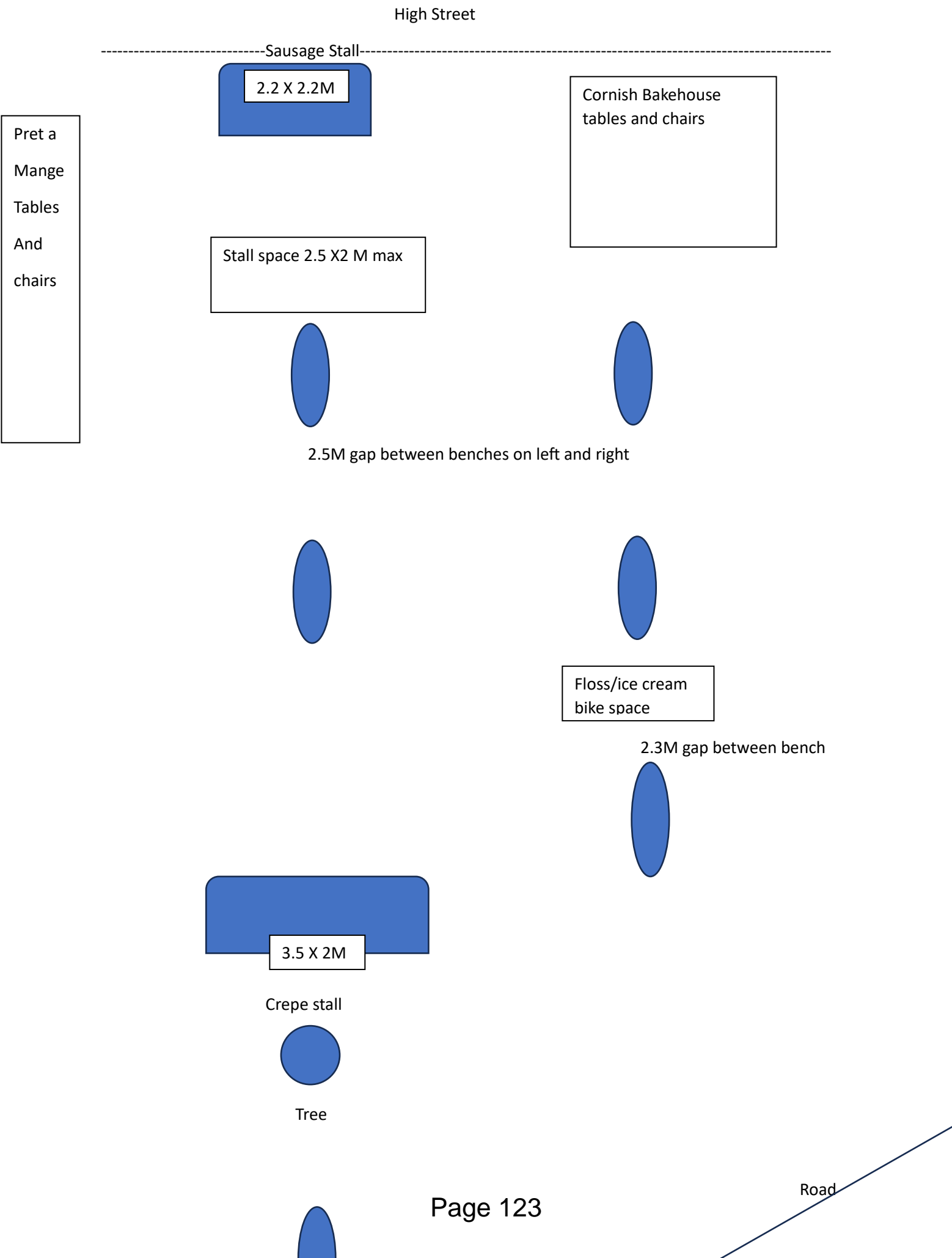
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APPENDIX B

GAZEBO and STREET PLAN



STC CASTLE STREET LAYOUT



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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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